CHEROKEE COUNTY SCHOOLS

2013-2014 REQUEST TO USE YELLOW BUS

Yellow buses are not approved for field trips except in extraordinary circumstances.

* Instructional purpose only, no sporting events
* Only if activity bus is not available (8110 is wheelchair accessible)
* School/program requesting use of bus must reimburse transportation and pay bus driver
* **2012-2013** Reimbursement rate: **$2.56/mile** - (rate changes each school year)

Date of Trip: _____ **School:** _____

Purpose of Trip:

Destination (s):

Trip Start Time: _____ **Trip End Time:** _____

Number of Buses: _____ **Total Mileage :** _____ **Cost Per mile:** _____

Total Amount To Be Paid to Transportation _____

If approved, submit payment with this form to the Finance Office.

_____ _____

Principal Signature **Date** **EC Director Signature** **Date**

(If EC trip, director must give approval also.)

☐ **Approved**

☐ **Denied**

_____

Superintendent Signature